Introduction



	Responsible	
Task	Person	Due Date*
 Gather background data, including plans, budgets, financial statements, and performance evaluations for past five years (if available). 		
2. Level 1		r
3. Level 2		
4. Level 3		
5. Level 4		
6. Level 5		
7. Level 6		
8. Level 7		
9. Level 8		
10. Written presentation		4
11. Oral presentation		
12. Level 9		